



Debit Card and ATM Safety Tips

Always exercise discretion when making transactions at an automated teller machine (ATM) or night deposit facility. By taking these simple precautions you can help ensure your personal safety and privacy are better protected with each transaction you perform.



These tips are meant to make you aware that ATM and Debit Card crime can happen. Preventing such a crime must be a cooperative effort between you and your bank.

Protecting your Debit Card Card



- Prepare transactions and deposit slips ahead of time – not at the ATM
- Never leave your receipts at the facility as they may contain important account information
- Always compare your records with your bank account statements
- Never lend your ATM card to anyone
- Never share your PIN with anyone – do not give it out over the phone or write it on your card
- Promptly report your lost or stolen card by calling 800-644-9275 or 800-472-3272 during non-business hours

Using an ATM



- Stay aware of your surroundings – especially at night
- Do not use the ATM if you observe any suspicious persons or circumstances
- Shield the keypad so that no one can see you enter your PIN
- Put your money away immediately; do not count or display the money until you are somewhere private
- When using a drive up facility, make sure all passenger windows are rolled up and doors are locked

Special Precautions for using an ATM at Night



- Report any problems you notice at the facility – i.e. lights being out, damage to the facility or trees or shubbery obstructing the view of the ATM
- When using a drive up facility, make sure all passenger windows are rolled up and doors are locked
- Take another person with you if possible